



JBSA RideShare Program



One Team, One Mission: Your Success

- Vanpool system that links JBSA personnel with selected vanpool providers
- Enables JBSA members to access their DoD Mass Transit Benefit of up to \$130 per month
- Riders save money in commuting cost by linking 5 to 15 people who live and work in the same area into the same vanpool
- JBSA RideShare Vanpool Providers: vRide and VIA



Mass Transportation Benefit Program



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The Department of Defense (DoD) provides mass transportation benefits, to the extent authorized by law and regulation, to offset commuting costs and to reduce pollution and traffic congestion, preserve the environment, and expand transportation alternatives.



How to Apply for MTB Program

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- Submit a completed and signed application form to your respective installation's MTBP Program POC for processing

Air Force Global: "JBSA Vanpool" or email to :

UDG_Vanpool@us.af.mil

- Select a mass transportation provider and find a ride: vRide or VIA
- Receive your debit card from the JBSA MTBP Agency Coordinator within approximately 30 – 45 days



Application and Benefit Delivery Timeframes



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- Applications must be confirmed by your supervisor and approved by your DoD organization's MTBP Reviewing Official
- Application processing may take up to 30 – 45 days



Commuter Benefits



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- Save money on gas
- Save money on vehicle maintenance and wear & tear
- Stay connected... text, email or play while you ride
- Catch up on sleep or get a head start on your work
- Connect with your family while commuting to work
- Designated parking for vanpools
- Arrive at work fresh and ready, not stressed and frazzled
- Help the environment by taking more vehicles



What is a Vanpool



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- A group of 4-15 people share the ride to and from work and divide costs
- Late model mini-vans and full-size vans are used in the program based on vanpool group size



Vanpool Provider Options



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- Traveling between your home and JBSA agencies and offices is made convenient through two participating vanpool providers: vRide and VIA
- You can join a vanpool with either vanpool provider
 - Visit each of the vanpool provider's websites to learn about their vanpool program and benefits
 - Follow the instructions on the page
 - Sign-up to join a vanpool with either provider
 - Contact the provider POCs if you have questions or if you need additional information
- They provide the vehicle, maintenance and



How to Get Started



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- Joining a vanpool group is as easy as 1 – 2 – 3!
- Go to www.JBSA.mil
- Click on JBSA RideShare
- Complete your agency specific application and send it to the consolidated e-mail address
- Click on vRide or VIA to “Find a Ride”
- Enter your Start/Finish route
- Select the group route that works best for you, and follow the instructions to join that group!
- If no vanpool exists for your route, simply click Create a Pool and follow the instructions to create your own rideshare route so others can discover it and join!



Emergency Ride Home



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- Through the Alamo Area Council of Governments' CARE Program, you may be eligible for a reimbursed ride home if an emergency arises when you've vanpooled, carpooled, taken the bus, or biked to work.
- You'll be required to record trips taken by alternative modes on NuRide.com to be qualified, but by doing so you'll also receive points towards rewards from dozens of participating businesses.
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- To find out more, go to www.aacog.com/CARE



Want to be a Vanpool Driver?

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- Volunteering to drive the van could not be easier...
- Go to either the vRide or VIA Vanpool webpage
- Look for the Driver Application Link on the webpage
- Fill out the application and Submit!



Ethics



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- Applicants and participants are required to take a brief ethics training
- When applying for and claiming the benefit, participants in the program must certify and attest to program criteria
- The training informs applicants and participants of important ethical conduct and legal implications associated with using the benefit



Eligibility



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- In order to participate in the Mass Transportation Benefit Program (MTBP), an applicant must meet the following two criteria:
 - Be a civilian, military, or non-appropriated fund (NAF) employee who are paid and employed by the Department of Defense (DoD)
 - Be permanently stationed and working in the Joint Base San Antonio (JBSA) region



Frequently Asked Questions



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- Q - What is the maximum amount I can receive?
- A - The current maximum allowable benefit amount is \$130 per month.
- Q - Can I give or sell my unused fare media to someone?
- A - No, fare media received from the Mass Transportation Benefit Program is to be used only for traveling to and from your work location. It is not to be used for other purposes, and is not transferable.
- Q - If I am out of the office for an extended period will I be eligible to receive my normal fare media allotment?
- A - You are only authorized to receive the



Frequently Asked Questions



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- Q - Does the Mass Transit Benefit Program reimburse for parking costs or tolls?
- A - No, costs for parking and tolls are not authorized for reimbursement.
- Q - I just found out about the program but I've been taking mass transportation for some time. Can I be retroactively reimbursed for this expense?
- A - No. The Mass Transportation Benefit is a personnel benefit, not an entitlement, and is not retroactive. Enrollment in the program, and receipt of the benefit, begins with approval of the employee's application.



Frequently Asked Questions



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- Q - What if my commuting circumstances change?
- A - Participants must submit an updated application form when they are updating information
- Q - How do I withdraw from the program?
- A - Participants must submit a withdrawal application if they choose to withdraw from the program, or when they depart from their command. Departure includes retirement, separation, dismissal and transfer. The participant must also return all unused fare media upon departure.
- Q - Are contractors eligible to receive the